

Horseball International Rules - Change Request Procedure (ver.2.2.3)

The Horseball International Rules are written, approved and maintained by the FIHB.

This document describes the procedure to be followed in order to introduce a change in the International Rules relating to safety, method of play, the spirit of the Rules or simply corrects editorial mistakes.

The fundamental Rules of the sport shall not be modified and any Change Request relating thereto will be rejected.

1. Any change to the current version of the Horseball International Rules shall be submitted to the FIHB by a recognised member of an ONHB (National Horseball Organisation), a recognised member of a NEF (National Equestrian Federation), the FIHB Bureau, the FIHB Commissions by means of a Change Request.
2. All proposed changes shall be submitted using the Change Request Form (see Change Request Form) filling in all the fields; in particular the unique Change Request number and date of receipt is allocated by the member of the FIHB Committee in charge of maintaining the Horseball International Rules at that date (such committee member will be nominated from time to time by the FIHB Bureau and whose identity will be communicated to the ONHB of each member country). The Change Request shall include the text of the modified clause(s) in English languages: the change(s) shall be indicated by means of yellow highlighted text for additions or yellow highlighted and strikethrough text for deletions. Please refer to the Change Request Example (see Change Request Example.doc).
3. All the Change Requests are tracked by means of a numbering system with the following scheme: **xxx-yyyy**
where **xxx** is a progressive number allocated by the member of the FIHB Committee in charge of the maintaining of the Horseball International Rules;
yyyy is the year when the Change Request is submitted.
4. All the submitted Change Requests will be distributed to all FIHB members and ONHBs via e-mail not later than 15 days prior to each FIHB meeting. Any Change Requests submitted closer to the meeting will be considered at the following FIHB meeting.
Each ONHB or NEF is invited to discuss and comment on each Change Request via e-mail. The final discussion and approval shall be carried out at the FIHB meeting. At the meeting the Change Request is presented by the organization who submitted it or, if unavailable, by another delegate who supports it otherwise it will be postponed to the next FIHB meeting.
5. Each country will be entitled to 1 (one) vote and the Chairman of the FIHB meeting, normally the FIHB President, will be entitled to a casting Vote in the event of a tie.
6. All the approved Change Requests shall be included in a new version of the Horseball International Rules that shall be edited in English language, distributed to the ONHBs and NEFs via e-mail and published on the official FIHB web site (www.fihb.net) within four (4) weeks of the date of the FIHB meeting at which the Change Requests were approved.
7. After four (4) weeks from the official distribution and publication, the new version of the Horseball International Rules shall be adopted in all International Horseball matches unless otherwise decided at the FIHB meeting.

